

Faculty of Medicine Dean's Office

University of Zurich Faculty of Medicine, Dean's Office Pestalozzistrasse 3 CH-8032 Zurich www.med.uzh.ch

Assistant Professorship Advisory Committee (APAC)

Assistant Professorship Advisory Committees (APAC) are established to promote and support assistant professors at the Faculty of Medicine (MeF).

For each assistant professor, an APAC consisting of at least 3 members of the MeF (or MNF) will be established. The host institute shall be represented on the APAC. The assistant professor's host institute is responsible for establishing the APAC within 3 months of the assistant professor taking office and notifies the Dean's office by e-mail to sekretariat@dekmed.uzh.ch of the APAC's composition.

Assistant professors with an existing appointment may establish an APAC if desired. In this case, the assistant professor is invited to notify the Dean's office a in writing of the composition of the APAC by December 31, 2023.

Members of the Faculty of Medicine are expected to serve on APACs if asked.

The APAC has an advisory and supportive role and meets with the AP at least once a year – before the annual exchange with the Dean's office. At this meeting, the assistant professor presents achieved results as well as plans. The APAC sends a brief report to the Dean's office¹.

The tenure committee requests a report from the APAC prior to its first meeting.

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¹ Vice-Dean for research (vandenbroek@immunology.uzh.ch)