



Summary of Teaching Activities

In accordance with clause 21 Doctoral Regulations of the PhD program Clinical Science, dated February 9, 2022, all PhD students are required to complete a total of 100–200 hours of teaching activities during the 3 years of the program.

This form¹ is to be completed and signed by the PhD student at each annual thesis committee meeting and endorsed by the responsible professor² (rP). It has to be submitted to the program coordinator at the Faculty of Medicine at clinical-science@dekmed.uzh.ch.

Name of PhD student	
Responsible professor	
Start date of PhD	
End date of PhD	

Summary of Teaching Activities

Semester	Teaching Activity in Module Number ... (if applicable)	Hours
TOTAL		

Signatures

Date PhD student

Date Responsible professor

(See page 2 for the description of which activities count towards the teaching requirement.)

¹ Download under <http://www.med.uzh.ch/en/doctoralprograms/clinicalscience.html>.

² The rP is an MeF faculty member or somebody with "Promotionsrecht" at the MeF. The rP normally heads the PhD committee.



Which activities count towards teaching hours?

- Actual time spent teaching students in classroom sessions, lectures, exercise classes etc.
- Preparation of classroom sessions, lectures and exercise classes
- Correcting student reports
- Supervising/coaching in semester projects, summer schools, research practicals
- Marking exams
- Overseeing exams
- Master thesis supervision³
- Bachelor thesis supervision⁴

Which activities do NOT count as teaching?

- Journal clubs
- PhD student seminars
- Introducing new PhD students to the procedures of the research group
- Progress reports

³ Credit may be given for the supervision of a maximum of two Master theses (at a **maximum of 50 hours each**) (see clause 21 Doctoral Regulations of February 9, 2022). Within this crediting framework the responsible professor decides on the final allocation of hours depending on the extent of scientific benefit that the PhD student gains from the supervision of the Master student. Good supervision of a Master student incorporates important components of teaching and learning: the allocation of 0 hours should not be practiced in such cases. It is not recommended that PhD students fulfill their teaching requirement exclusively with supervision of Master students.

⁴ The regulation for the supervision of Master theses applies analogously (see clause 21 Doctoral Regulations of February 9, 2022).