



Instructions for Applicants for Professorships at the Faculty of Medicine of the University of Zurich

Thank you for applying via our Faculty Recruiting Tool. You will be asked to submit a few documents. These instructions are meant as a support in preparing these.

Due to the international review process, you are asked to submit your application in English.

Please submit the following documents:

CV (4 pages maximum)

1. Personal information (including DOB, nationality, private address, email and phone number)
2. Current business address (including postal address, email and phone number, URL (if applicable))
3. Education, clinical/scientific training, qualifications (academic degrees, clinical board certifications¹)
4. Positions held
5. Responsibilities in academic administration (if applicable)
6. Scientific awards, prizes, fellowships
7. Indicate any relevant career breaks (maternal or paternal leave, military service, unconventional career paths, etc.)
8. Language skills

Complete publication list

(please provide number of citations for each publication, do not list impact factors)

1. Peer reviewed original research articles including systematic reviews
2. Other peer reviewed publications
3. Other publications (monographs, book chapters, commentaries)

Funding

(Please provide the names of principal investigator(s), co-investigator(s) and project partner(s) [if applicable], title for the project, funding agency, grant period, awarded funds. In case of more than one applicant, indicate your share)

Provide separate lists for

1. Competitive funding as principal investigator
2. Competitive funding as co-investigator or project partner
3. Non-competitive funding

¹ Where applicable, please attach scans of certificates of your PhD or MD degree, habilitation, license to practice medicine, any medical board certificates, documentations on professorial appointments



Publication list (see document "DORA-Guidelines")

Research Statement (see document "DORA-Guidelines")

Teaching statement (in English, maximum 1 page)

For some positions, **clinical and/or surgical experience** is mandatory. This does **not apply to basic science positions**.

For positions that require **surgical experience**, please list the surgical procedures you have performed according to their focus, and indicate

1) whether

(P) you performed the surgery independently (as main surgeon)

(S) you performed the surgery with the assistance of an experienced colleague

(T) you assisted as an instructor (teaching assistance)

(A) you assisted

2) and what type of intervention was performed (invasive (i), minimally invasive (mi), robotic assisted surgery (rc))